



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

CD - DIVISION OF CAGAYAN DE ORO CITY
RELEASED
DATE: SEP 28 2023

Office of the Schools Division Superintendent

24 September 2023

DIVISION MEMORANDUM

No. 482 s.2023

BEGINNING OF SCHOOL YEAR (BOSY) 2023-2024 ENCODING IN THE LEARNER INFORMATION SYSTEM (LIS)

TO:

Assistant Schools Division Superintendent
Chief Education Supervisor for SGOD and CID
Public Schools District Supervisors
Education Program Supervisors and Specialists
All Public and Private Elementary and Secondary School Heads
All School ICT Coordinators
All School LIS Coordinators
This Division

1. In accordance with the Office Memorandum from the Office of Administration, Office of Operations, and Office of Planning Service, the field is hereby informed about the instructions of the **Beginning of School Year (BOSY) 2023-2024 Encoding in the Learner Information System (LIS)**
2. All school heads, both private and public, are directed to monitor and ensure the accuracy and completeness of all learners' encoding in the LIS before October 30, 2023. All Public Schools District Supervisors, Education Program Supervisors, Education Program Specialists, ALS program holders, and other division personnel are directed to monitor the compliance of this issuance. The division planning office will post weekly status updates per school and district on the DepEd CDO ICT Coordinators' Facebook page.
3. Furthermore, all school ICT/LIS coordinators must email a copy of learners' credentials for enrollment pending request to planning.depedcdo@deped.gov.ph
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all participants regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
5. Immediate compliance with this Memorandum is desired.


ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: Office Memorandum
To be indicated in the Perpetual Index
under the following subjects:

ENROLLMENT

BOSY



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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Email Address: cagayandeoro.city@deped.gov.ph



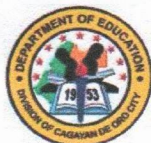
Republic of the Philippines
Department of Education
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ENROLLMENT

BOSY

RSM- Dissemination of DepEd Memorandum re: beginning of school year (BOSY) 2023-2024 encoding in the learner information system (LIS)



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Republic of the Philippines

Department of Education

PLANNING SERVICE

Office of the Director

18 September 2023

MEMORANDUM

FOR: MINISTER, BASIC, HIGHER AND TECHNICAL EDUCATION,
BARMM
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL PLANNING OFFICERS
ALL OTHERS CONCERNED

FROM:

NOLASCO A. MEMPIN
Undersecretary for Administration

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REVSEE A. ESCOBEDO
Undersecretary for Operations

NOEL T. BALUYAN
Assistant Secretary for Administration
Officer-in-Charge
Planning Service

Offic -in-Charge

SUBJECT: BEGINNING OF SCHOOL YEAR (BOSY) 2023-2024
ENCODING IN THE LEARNER INFORMATION SYSTEM (LIS)

The Department of Education (DepEd) announces that the Beginning of School Year 2023-2024 encoding in the LIS shall start on 18 September 2023 and end on 30 October 2023.

All public and private schools, State Universities and Colleges (SUCs) and Local Universities and Colleges (LUCs), and Philippine School Overseas (PSO) offering basic education in the country and abroad, and Alternative Learning System (ALS) Community Learning Centers (CLCs) are directed to encode and update their learners' data in the LIS. Moreover, all schools shall ensure that all information provided therein is accurate and correct since the BOSY enrollment data is the only source of the official enrollment data released by DepEd.



Room A-205, 2nd Floor Alonzo Building, DepEd Complex, Meralco Avenue, Pasig City 1600
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We would also like to reiterate that the BOSY data encoded in the LIS are crucial in planning, allocation of available resources, policy formulation, and evidence-based decision making of the Department as well as in facilitating the billing of government assistance and subsidies.

The Regional Planning Officers (RPOs) and Division Planning Officers (DPOs) shall provide necessary technical assistance to schools that encounters difficulty in encoding their BOSY enrollment in the LIS and monitor the participation of all schools under their respective jurisdiction.

Furthermore, all public schools are requested to intensify Child Finding or Child Mapping activities in their locality to ensure that all school-age children are enrolled in schools.

For further clarifications or questions, please do not hesitate to contact the Planning Service-Education Management Information System Division (PS-EMISD) through their email address ps.emisd@deped.gov.ph.



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